

Date: _____

Student's Name: _____

Student's ID: _____ Class: _____

Leave the school at _____

due to the following reason(s): _____

Student is picked up at (Location): _____

Student is picked up by: _____

Parent/ Guardian's signature: _____

Prior Confirmed by ☐ Telephone ☐ SMS ☐ E-mail ☐ Letter ☐ Others

Teaching staff/ Nurse's name: _____

Signature: _____

Admin staff's name: _____

Signature: _____